



Ysgol Gymunedol
TONYREFAIL
Community School

12th March 2020

Dear Parent / Carer,

Please be aware that we are sending out a username and password for accessing your child's online HWB account.

The HWB account provides online resources such as an email account and access to the full version of Microsoft Office including Word, Excel, and PowerPoint free of charge. These can be accessed on any device such as a tablet or computer.

Please keep a record of this username and password for future use.
Simply go to <https://hwb.gov.wales/> to access the account.

We will also send out a parentmail update regarding how to use office online and how to download and install office on a computer.

Yours faithfully,

Mr Geraint Jones
Head of eLearning

