

Support for HWB Office:

E-mail: hwb@gov.wales


Phone: 03000 25 25 25

Accessing Office 365 on HWB

The following instructions describe how to access Office 365

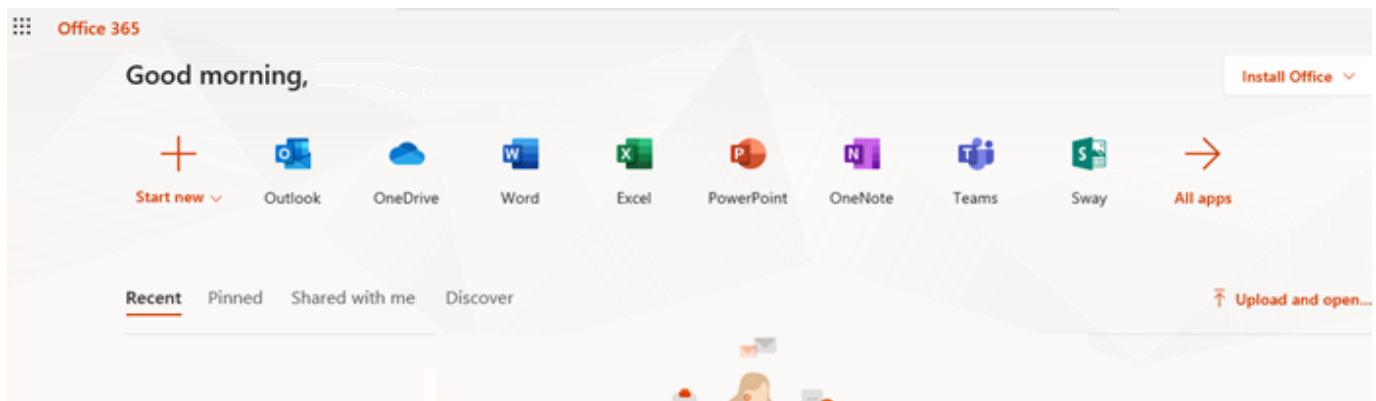
Goto <https://hwb.gov.wales>

Click Menu at the top of the page

Click on  and enter the login details.

Click on  Office 365

This will open the main Office 365 page



From this page you can open any of the Office products and store and retrieve your files from the HWB site.

Please note files can be worked on and saved on the HWB site and then retrieved from home or school at a later date.

Please note that the HWB system is run by the Welsh Government. Tonyrefail Community School can only deal with problems logging in while in the school we cannot assist with any other issues.

Should you experience any other issues using the site or loading software onto your PC please contact the Welsh Government Hwb Team. You will need your HWB login details when calling the helpdesk.

E-mail: hwb@gov.wales **Phone:** 03000 25 25 25